



2023 Great Hearts Gala Committee Member

Job Description

Criteria:	An individual/couple whose identification with the Gala will increase its significance in the minds of the Great Hearts community. Someone who has a genuine appreciation for their school, Great Hearts, the purpose of the event and can articulate the details and needs of the Gala.
Responsibilities:	To provide motivational leadership to the extended community and the committee in support of the Gala. To help set the message, tone and strategy for maximum participation from the families, corporations, vendors, etc.
Time Commitment:	February 2023 - October 2023
Expectations:	<u>Event Planning:</u> --Attend monthly committee meetings at the Great Hearts Home Office at 4801 East Washington Street, Suite 250 Phoenix, AZ 85034 --Lead and/or serve on a sub-committee of your choice --Work with school Office Managers, Academy Giving Managers, PSO, class parents and Headmasters to promote/support the Gala at the academy level --Be available for set-up at the venue the day before the Gala <u>Fundraising:</u> --Procure at least one sponsorship of \$7,500 or above --Procure at least 5 silent/live auction or raffle items • Live auction items must be valued at \$5,000 or above • Raffle items must be valued at \$10,000 or above • Silent auction items require no minimum value --Sell at least 20 individual tickets to your school community -- Allow your name to be used on Gala fundraising and marketing pieces created by Great Hearts
Event Details:	Date: TBD Location: TBD Theme: How the West was One
Benefits:	--Two tickets to the Gala --Name listed on all event collateral; distribution 30,000+ GH parents and corporate partners --Invitation to Sponsor Appreciation Luncheon with Great Hearts Arizona Leadership (post-Gala, date TBD)

**2023 Meeting Schedule:**

Date	Time	Meeting Type	Meeting Location
Tuesday, February 14 th	11:30-1:00pm	Kick Off Meeting	Apollo Conference Room
Tuesday March 21 st	11:30-1:00pm	Committee Meeting	Apollo Conference Room
Tuesday, April 11 th	11:30-1:00pm	Committee Meeting	Apollo Conference Room
Tuesday, May 16 th	11:30-1:00pm	Committee Meeting	Apollo Conference Room
Tuesday June 13 th	11:30-1:00pm	Committee Meeting	Apollo Conference Room
NO JULY MEETING			
Tuesday, August 15 th	11:30-1:00pm	Committee Meeting	Apollo Conference Room
Tuesday, August 29 th	11:30-1:00pm	Committee Meeting	Apollo Conference Room
Tuesday, September 12 th	11:30-1:00pm	Committee Meeting	Apollo Conference Room
Tuesday, September 26 th	11:30-1:00pm	Committee Meeting	Apollo Conference Room
Saturday, September 30, 2023	6:00-11:00pm	GREAT HEARTS GALA	TBD