

Minutes December 4, 2018

ARCHWAY TRIVIUM WEST

Board of Directors

Approved Minutes

Date: December 4, 2018

Time: 11:15 a.m.

Location: Great Hearts Lead Office

A meeting of the Great Hearts Academies-Archway Trivium West Board of Directors was held at Great Hearts Lead Office, 4801 E. Washington St., Suite 250, Phoenix, AZ 85034, pursuant to A.R.S. 38-431.02, notice having been duly given.

I. Call to Order

Mr. Doebler, Vice President, called the meeting to order at 11:26 a.m. The following directors/administrators were present/absent:

Directors	Office	Present	Absent	Notes
Andrew Ellison	President		X	
Tom Doebler	Vice President	X		
Heather Washburn	Secretary	X		By phone
Kristin Darby	Director	X		By phone
Heidi Vasiloff	Director	X		By phone
Administration				
Jamee Twardeck	Headmaster, Archway Trivium West	X		By phone
Jennifer Bradshaw	Manager School Accounting, GH		X	

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Michelle Lehrer	Academy Accountant, GH		X	
Annan Hong	Director of Academy Giving, Archway Trivium West		X	
Ramsey Margison	Director, Financial Planning and Analysis		X	
Diane Bishop	Director of Academy Governance, GH	X		
Erik Twist	President, GH AZ		X	

II. Call to the Public

Mr. Doebler made a call to the public at 11:27 a.m. No public present.		
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III. Approval of Consent Agenda

<p>A. Approval of minutes from June and July meetings B. Approval of change of the mailing address of the school from 3102 N. 56th St., Suite 300, Phoenix, AZ 85018 to 4801 E. Washington St., Suite 250, Phoenix, AZ 85034 C. Approval of 2019-2020 School Calendar D. Approval of Great Hearts Gift Acceptance and Fundraising Policy -Contact Carrie Siegal for questions regarding gifts and fundraising</p>	<p>Ms. Washburn made a motion that the Board approve the consent agenda, seconded by Ms. Vasiloff, all in favor, none opposed, motion carried at 11:29 am.</p>
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IV. Approval of the School Special Education Policies and Procedures

<p>Mr. Doebler discussed the changes and updates.</p>	<p>Ms. Vasiloff made a motion that the Board approve the Archway Classical Academy Trivium West Special Education Policies and Procedures, seconded by Ms. Washburn, all in favor, none opposed, motion carried at 11:30 a.m.</p>
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V. Announcements/Adjournment

	<p>Mr. Doebler announced that Mr. Ellison is resigning from the board due to his move to Texas. He then adjourned the meeting of the Board at 11:31 a.m.</p>
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 Submitted by Board Secretary, Heather Washburn

 Date

-Gena McFarland, Scribe-

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