

Minutes December 4, 2018

ARCHWAY TRIVIUM WEST**Board of Directors****Approved Minutes**

Date: December 4, 2018

Time: 11:15 a.m.

Location: Great Hearts Lead Office

A meeting of the Great Hearts Academies-Archway Trivium West Board of Directors was held at Great Hearts Lead Office, 4801 E. Washington St., Suite 250, Phoenix, AZ 85034, pursuant to A.R.S. 38-431.02, notice having been duly given.

I. Call to Order

Mr. Doebler, Vice President, called the meeting to order at 11:26 a.m. The following directors/administrators were present/absent:

Directors	Office	Present	Absent	Notes
Andrew Ellison	President		X	
Tom Doebler	Vice President	X		
Heather Washburn	Secretary	X		By phone
Kristin Darby	Director	X		By phone
Heidi Vasiloff	Director	X		By phone
Administration				
Jamee Twardeck	Headmaster, Archway Trivium West	X		By phone
Jennifer Bradshaw	Manager School Accounting, GH		X	

Minutes December 4, 2018

Michelle Lehrer	Academy Accountant, GH		X	
Annan Hong	Director of Academy Giving, Archway Trivium West		X	
Ramsey Margison	Director, Financial Planning and Analysis		X	
Diane Bishop	Director of Academy Governance, GH	X		
Erik Twist	President, GH AZ		X	

II. Call to the Public

Mr. Doebler made a call to the public at 11:27 a.m. No public present.		
--	--	--

Minutes December 4, 2018

III. Approval of Consent Agenda

<p>A. Approval of minutes from June and July meetings</p> <p>B. Approval of change of the mailing address of the school from 3102 N. 56th St., Suite 300, Phoenix, AZ 85018 to 4801 E. Washington St., Suite 250, Phoenix, AZ 85034</p> <p>C. Approval of 2019-2020 School Calendar</p> <p>D. Approval of Great Hearts Gift Acceptance and Fundraising Policy -Contact Carrie Siegal for questions regarding gifts and fundraising</p>	<p>Ms. Washburn made a motion that the Board approve the consent agenda, seconded by Ms. Vasiloff, all in favor, none opposed, motion carried at 11:29 am.</p>
---	--

IV. Approval of the School Special Education Policies and Procedures

<p>Mr. Doebler discussed the changes and updates.</p>	<p>Ms. Vasiloff made a motion that the Board approve the Archway Classical Academy Trivium West Special Education Policies and Procedures, seconded by Ms. Washburn, all in favor, none opposed, motion carried at 11:30 a.m.</p>
---	---

V. Announcements/Adjournment

	<p>Mr. Doebler announced that Mr. Ellison is resigning from the board due to his move to Texas. He then adjourned the meeting of the Board at 11:31 a.m.</p>
--	--

 Submitted by Board Secretary, Heather Washburn

 Date

-Gena McFarland, Scribe-

Minutes December 4, 2018