

Archway Trivium West • 5th Grade

ATTENDANCE AND PUNCTUALITY

Regular attendance and prompt arrival at school are vital to the ATW scholar's attitude and subsequent success as a serious scholar. It is the responsibility of the parent to call the school before 7:50 A.M. to report an absence by leaving a message on the attendance line. Scholars will be recorded as having an unexcused absence if no message is left.

It is the responsibility of the scholar to make up missed assignments after any absence, planned or due to illness, in a timely manner. Missed assignments will not be brought to the front office on the same day that the work was assigned and child was absent. ATW wants the child to fully rest on the day he or she was ill and missed instruction, and the teacher needs sufficient time to collect the assignments, notes and instructions after the completion of the school day. Please do not request missed work unless there is a long-term illness, in which case special arrangements need to be made with the homeroom teacher.

COMMUNICATION

Newsletter: The lead teachers work together each week to put together a newsletter that contains updates on upcoming assessments, activities, and curricular information. The newsletter for the following week will be emailed to you by Friday afternoon via Jupiter.

Email: Please email your scholar's lead teachers with any questions or concerns you may have. If your child is having trouble of any kind, we would love to know. If there is anything going on at home that might impact your child throughout the day, we would love to know that as well. We understand that life can throw curveballs, but we are here to help. You may expect a response to emails sent to teachers within 24 business hours. This means that if an email was received at 2pm on Thursday, a response will be sent before 2pm on Friday. If it was received by 10am Friday, parents will receive a response by 10am on Monday.

Meetings: Face to face communication is often more helpful than email. If you would like to set up a meeting with the lead teacher, please contact them via email to establish a time. You may also receive an email from your child's teacher asking to set up a meeting. Please do not get nervous upon receiving such an email! Sometimes, we just want to brainstorm with you about best practices.

PARTICIPATION

When you enter the classroom, you are expected to be a large part of the learning process. Socratic style teaching relies on all the scholars to add to the conversation. You are expected to participate every day, for your thoughts and the thoughts of your peers are valuable.

HOMEWORK POLICY

Homework is assigned for your benefit as a scholar and is often preparation for the next day of class, but will never be new information your child did not learn in class. We therefore expect that your homework will be submitted in a timely fashion. To encourage you to complete your homework, late homework will be accepted only up to two days following the assignment's due date. If the assignment is turned in one day late, a 25% penalty will be taken off. If it is turned in two days late, a 50% penalty will be taken off. After two days, the assignment will receive no credit.

We will be assigning approximately 90 minutes of homework per night, of which 20-30 minutes should be spent completing assigned reading.

ABSENT WORK

In the case of an excused absence, you must talk to your teachers and determine your new due date. If a large portion of school is missed due to an excused absence, we are reasonable and will work with families to determine the most important work that must be submitted.

If you miss school on the day of a test, it is your job to work on setting up a time to complete the test or quiz within one week of returning back to class. You are also responsible to set aside time the day you return to school to find out what materials you missed.

Work that is turned in late because of unexcused absence is still considered late work. Teachers will not provide homework and/or class work in advance for unexcused absences. Special consideration will be made for absences due to bereavement or a family event scheduled by someone other than a parent.

PROJECT WEEK

Project weeks take place the week that scholars return from Fall break (History), Winter break (Poetry) and Spring break (Science). The project assignments vary from grade to grade. Project week teaches scholars how to study a topic in-depth, both at school and on their own. It will also build skills in how to manage their time. While the temptation will be present for parents to over-assist scholars with projects, especially hands-on modeling or crafting activities, scholars should problem-solve and produce their work on their own. Parents should seek to guide as teachers would—i.e. helping a scholar to find a solution rather than giving them the solution.

SUGGESTED BOOKS FOR READING

Defoe, Daniel. [*Robinson Crusoe*](#)

Forbes, Esther. [*Johnny Tremain*](#)

Lathan, Jean. [*Carry On, Mr. Bowditch*](#)

Lewis, C. S. [*The Silver Chair*](#)

Lewis, C. S. [*The Voyage of the Dawn Treader*](#)

Speare, Elizabeth. [*The Witch of Blackbird Pond*](#)

Swift, Jonathan. [Gulliver's Travels](#) (excerpts)Beatty, Patricia. [Turn Homeward, Hannalee](#)
Brink, Carol. [Caddie Woodlawn](#)
Byars, Betsy. [The Summer of the Swans](#)
Cleary, Beverly. [Dear Mr. Henshaw](#)
De Jong, Meindert. [The Wheel on the School](#)
Enright, Elizabeth. [Thimble Summer](#)
Gates, Doris. [Blue Willow](#)
Gipson, Fred. [Old Yeller](#)
Hanes Mari. [Two Mighty Rivers](#)
O'Brien, Robert. [Mrs. Frisby and the Rats of NIMH](#)
Rawls, Wilson. [Where the Red Fern Grows](#)
Selden, George. [The Cricket in Times Square](#)
Cameron, Eleanor. [Mushroom Planet +](#)
De Jong, Meindert. [The House of Sixty Fathers](#)
George, Jean Craighead. [Julie of the Wolves](#)
Montgomery, Lucy. [Anne of Green Gables](#)
O'Dell, Scott. [Island of the Blue Dolphin](#)
Pearce, Philippa. [Tom's Midnight Garden](#)
Porter, Eleanor. [Pollyanna +](#)
Rawks, Wilson. [Summer of the Monkeys](#)
Spyri, Johanna. [Heidi](#)
Wyss, Johann. [Swiss Family Robinson](#)
Alcott, Louisa. [Little Men](#)
Burnett, Frances. [Little Lord Fauntleroy](#)
De Jong, Meindert. [Journey from Peppermint Street](#)
Dodge, Mary. [Hans Brinker](#)
Grahame, Kenneth. [The Wind in the Willows](#)
MacDonald, George. [The Princess and Curdie](#)
North, Sterling. [Rascal](#)
Seredy, Kate. [The White Stag](#)
Stevenson, Robert Louis. [Treasure Island](#)
Terhune, Albert. [Lad: A Dog](#)
Verne, Jules. [Around the World in Eighty Days](#)
Verne, Jules. [Journey to the Center of the Earth](#)